





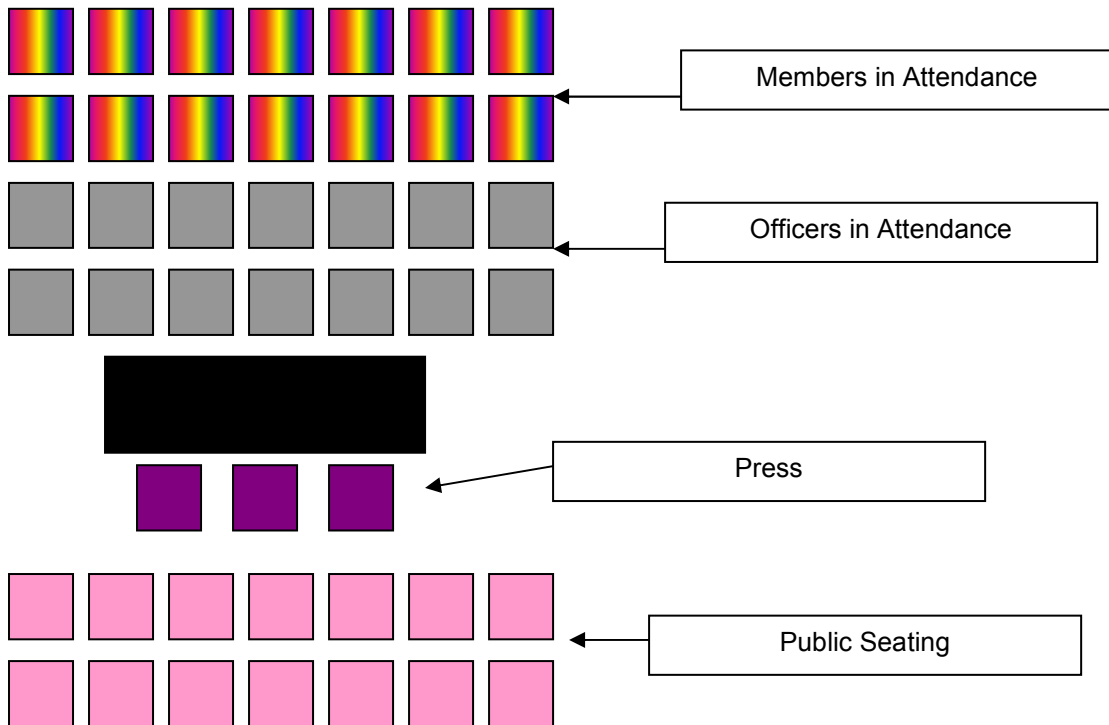
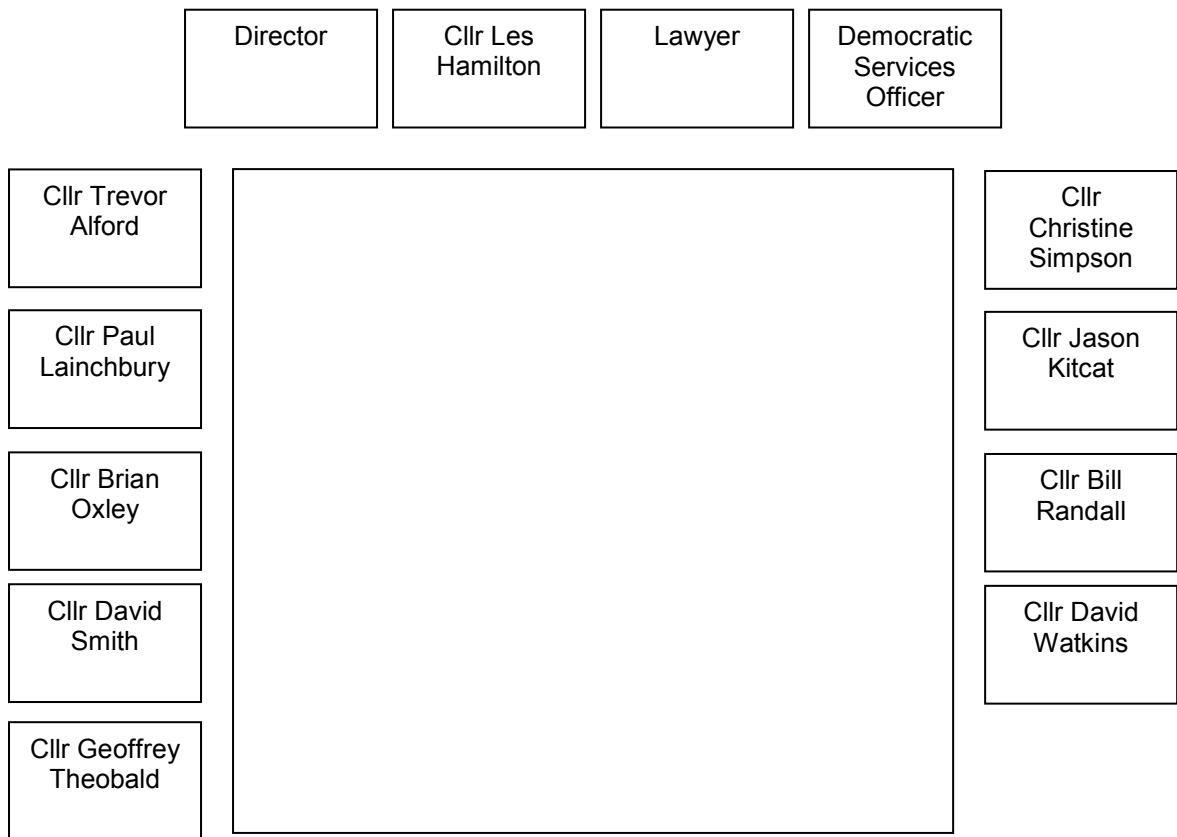
Brighton & Hove  
City Council

# Audit Committee

Title:	<b>Audit Committee</b>
Date:	<b>24 February 2009</b>
Time:	<b>4.00pm</b>
Venue	<b>Committee Room 1, Hove Town Hall</b>
Members:	<b>Councillors:</b> Hamilton (Chairman), Alford, Kitcat, Lainchbury, Oxley, Randall, Simpson, Smith, G Theobald and Watkins (Deputy Chairman)
Contact:	<b>Penny Jennings</b> Senior Democratic Services Officer 01273 291065 penny.jennings@brighton-hove.gov.uk

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	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
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# Democratic Services: Meeting Layout



## AGENDA

### 69. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

*Note: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

### 70. MINUTES OF THE PREVIOUS MEETING

1 - 8

Minutes of the meeting held on 16 December 2008 (copy attached).

### 71. CHAIRMAN'S COMMUNICATIONS

### 72. PETITIONS

No petitions received by date of publication.

### 73. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on 17 February 2009)

No public questions received by date of publication.

### 74. DEPUTATIONS

(The closing date for receipt of deputations is 12 noon on 17 February 2009)

## **AUDIT COMMITTEE**

No deputations received by date of publication.

### **75. WRITTEN QUESTIONS FROM COUNCILLORS**

No written questions have been received.

### **76. LETTERS FROM COUNCILLORS**

No letters have been received.

### **77. AUDIT COMMISSION UPDATE REPORT**

Representatives from the Audit Commission to report (verbal report to the meeting).

*Contact Officer:* Grahame Brown                      *Tel:* : 020 78281212  
*Ward Affected:* All Wards

### **78. TARGETED BUDGET MANAGEMENT 9 - 48**

Report of the Director of Finance and Resources (copy attached).

Note: The report was considered at the Cabinet meeting held on 12 February 2009 and is before the Committee for information.

*Contact Officer:* Nigel Manvell                      *Tel:* 29-3104  
*Ward Affected:* All Wards

### **79. AUDIT AND BUSINESS RISK PROGRESS REPORT 49 - 54**

Report of the Director of Finance and Resources (copy attached).

*Contact Officer:* Jackie Algar                      *Tel:* 29-1273  
*Ward Affected:* All Wards

### **80. RISK AND OPPORTUNITY (ROM) UPDATE**

Director of Finance & Resources to report (verbal report to the meeting).

*Contact Officer:* Jackie Algar                      *Tel:* 29-1273  
*Ward Affected:* All Wards

## AUDIT COMMITTEE

### Part Two

**81. PART TWO MINUTES -EXEMPT CATEGORY 3 55 - 58**

Non-public minutes of the meeting held on 16 December 2008 (circulated to Members only).

**82. CORPORATE RISK MANAGEMENT ACTION PLANS FOCUS - 59 - 88  
EXEMPT CATEGORY 3**

Report of the Director of Finance & Resources (circulated to Members only).

Note: The following Corporate Risks will be focused on at the meeting. The relevant officers will be in attendance to give brief presentations and to answer any questions:

CR6, CR7 and CR15.

*Contact Officer: Jackie Algar*  
*Ward Affected: All Wards*

*Tel: 29-1273*

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Penny Jennings, (01273 291065, email [penny.jennings@brighton-hove.gov.uk](mailto:penny.jennings@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

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